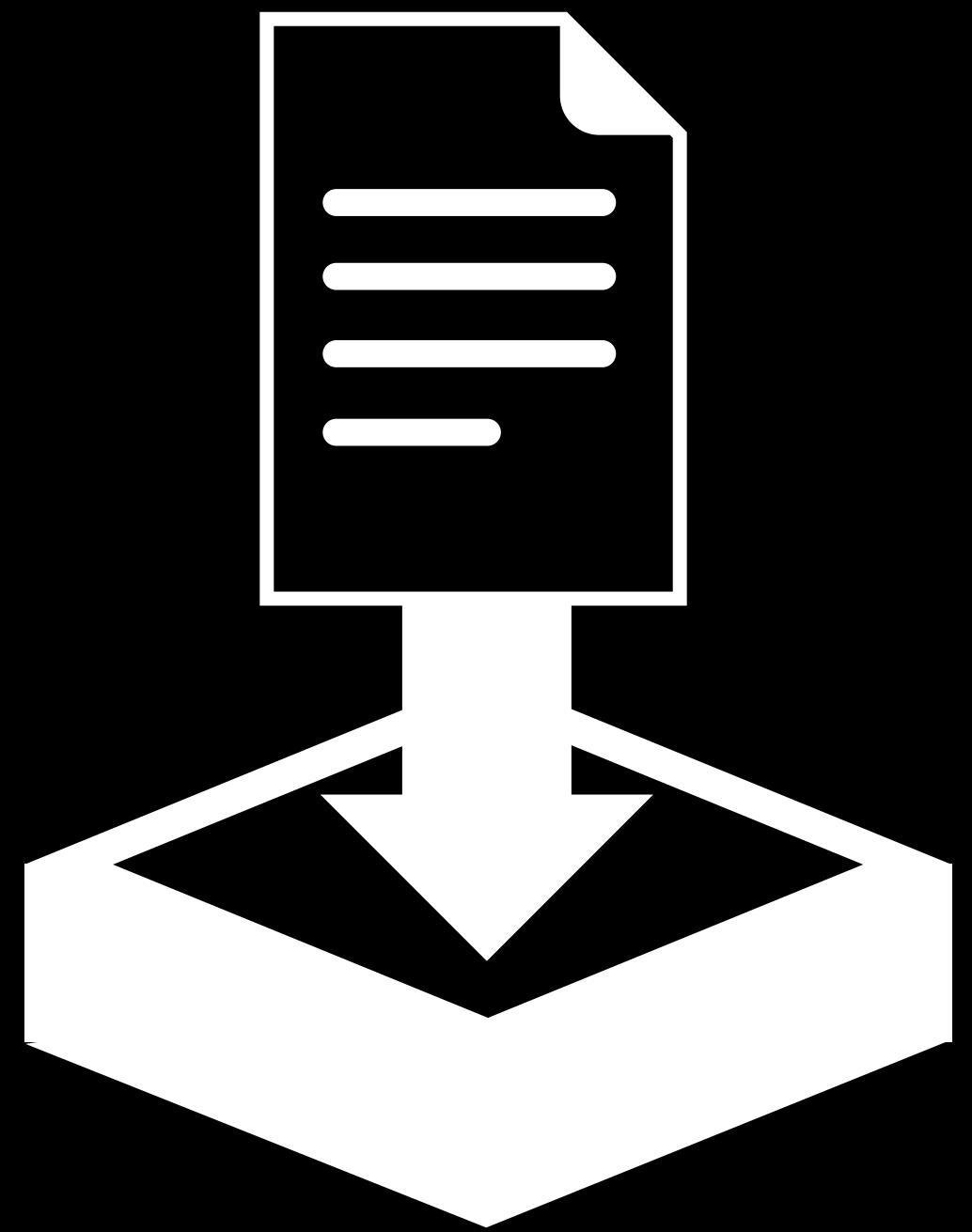


## DISCOVER THE POWER OF PLUS THROUGH OUR

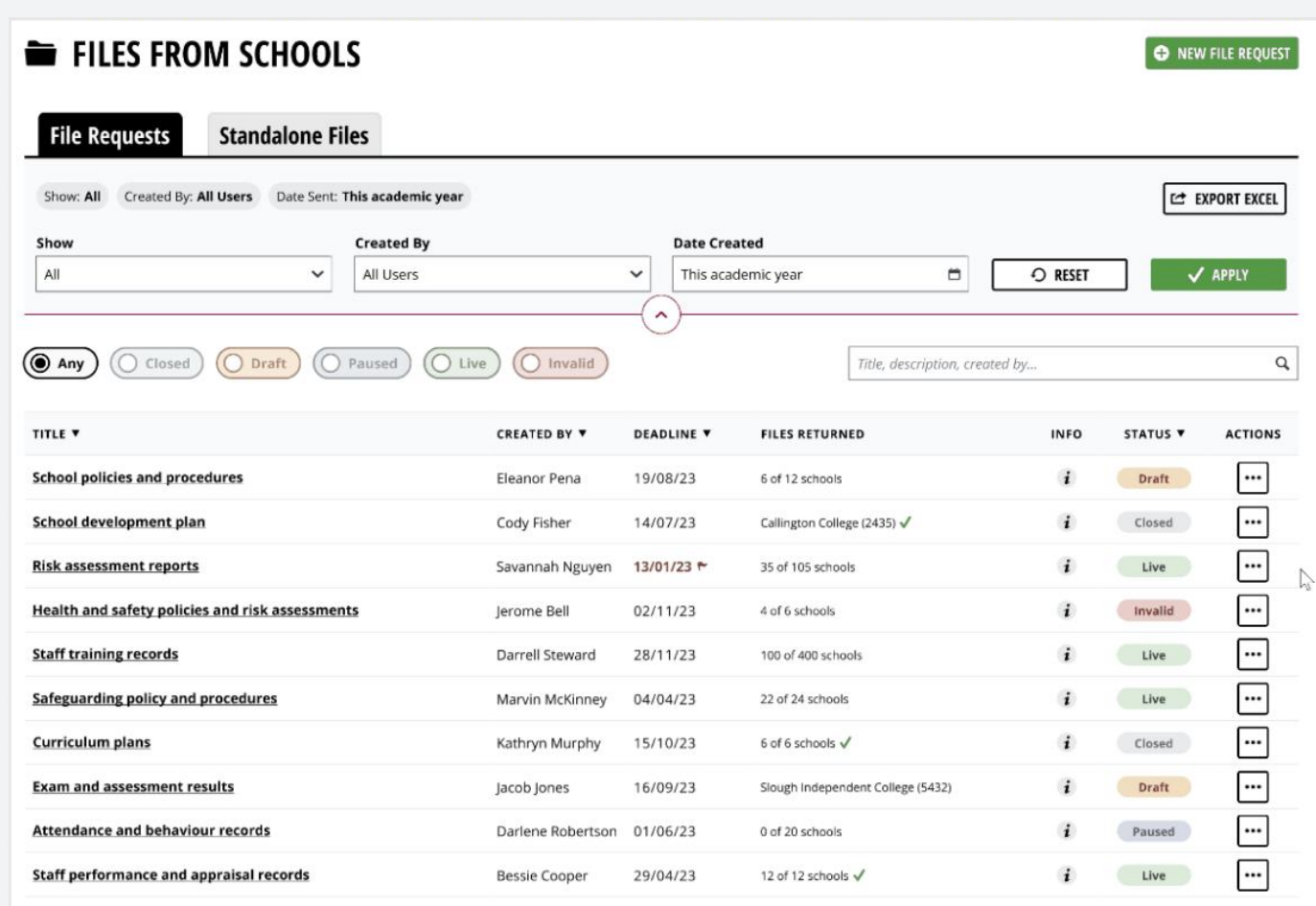
# FILE COLLECTIONS MODULE

**Broadcast Plus:** The tool designed to seamlessly transform the way you gather files from schools. Prepare to save not only precious time but also significant effort in your collection process. Your journey towards superior file management begins here.



## Automate Your File Management

Experience the future of file management with the File Collections Module. **It brings automation to your fingertips, simplifying how you gather files from schools.**



Streamline your operations and significantly reduce manual tasks as you embrace the ease of automated file collection.

## Key Features & Benefits

Our Dynamic Management Dashboards give you a comprehensive, at-a-glance overview of all file requests across your schools, enhancing both visibility and control for maximum operational efficiency.

**Discover a suite of powerful tools within our module to revolutionise your file collection process:**

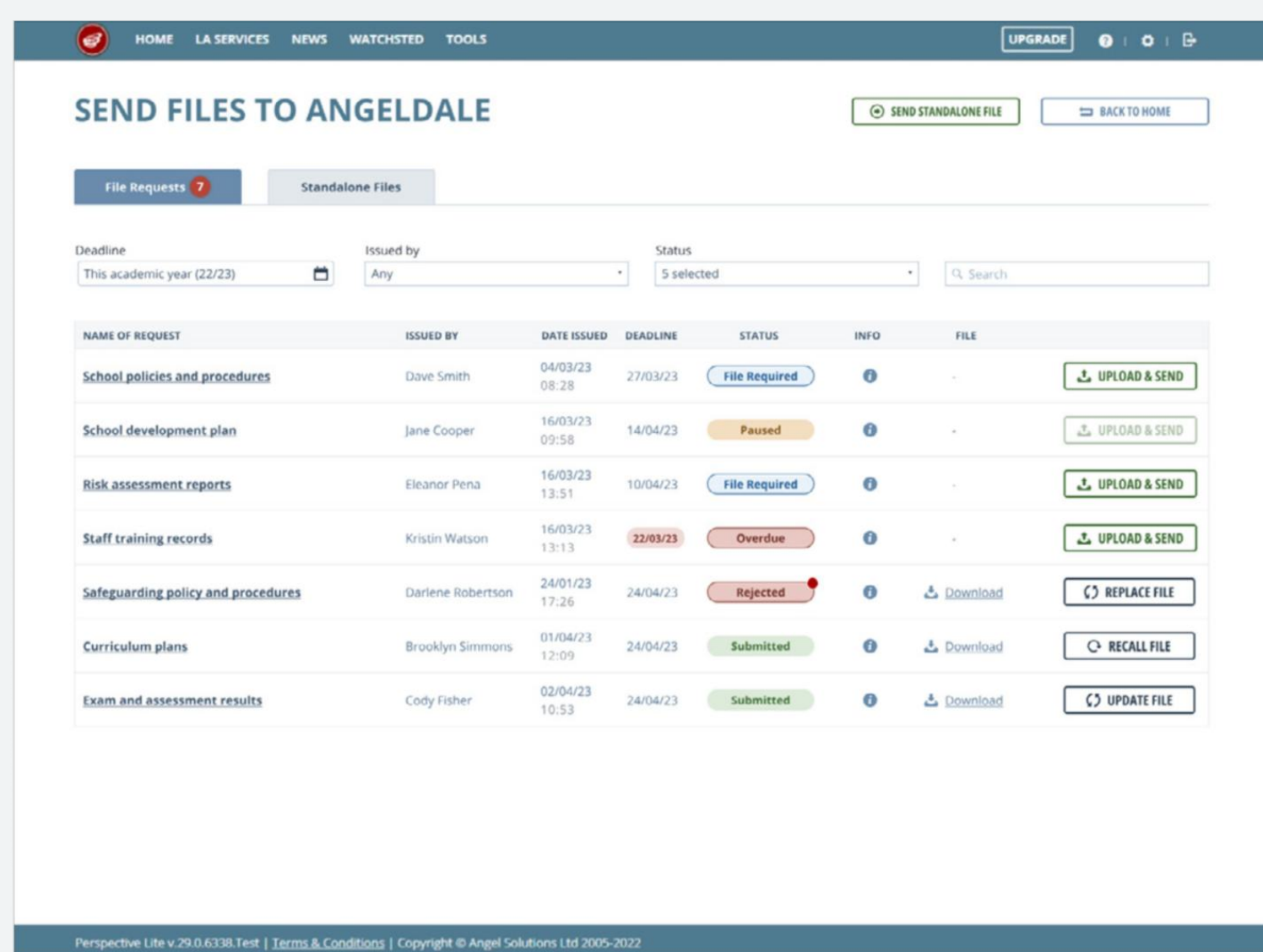
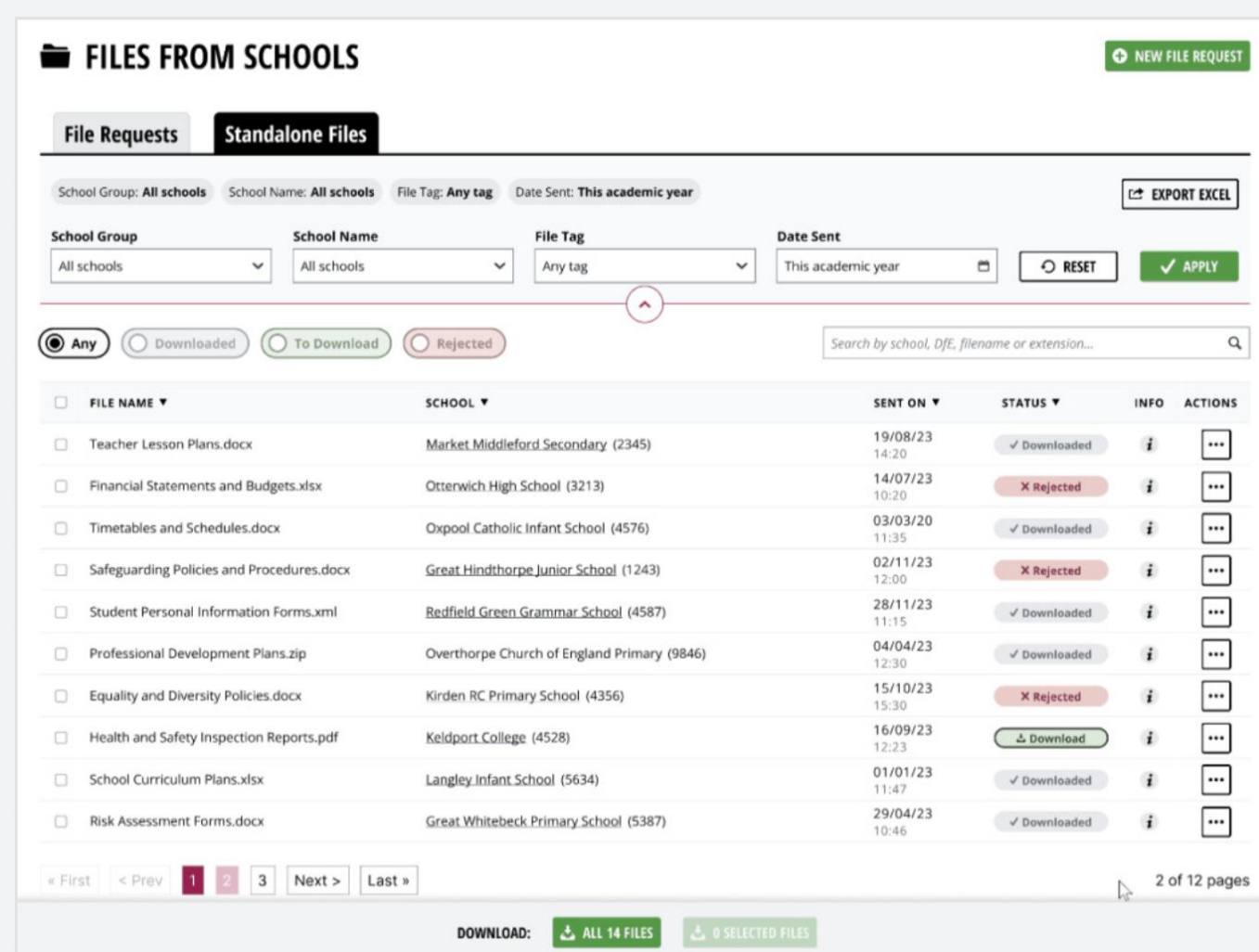
- Issue file requests with specified deadlines to selected schools based on Nexus groups, school phases and more.
- Export a summary of your file collection details for your own analysis.
- Effortlessly manage, search, filter and download all files, including comments returned by your schools.
- Expand your collection capability to include files from other establishments, including Early Years settings.
- Reject single or multiple files, either pre or post-download, with the option to add your reasons for rejection.
- Maintain optimal control with the ability to update school lists, pause a collection, and access a detailed audit trail.



## Enhanced Standalone File Collection

The users of our secure standalone file collection process also benefit from:

- **An improved system for ad-hoc requests:** More flexibility and greater ease of use.
- **Speed and efficiency:** Download or reject single or multiple files at once.
- **Clear communication and feedback:** Add reasons for rejection to rejected files.



## Perspective Lite Updates

Schools and other establishments using either Perspective Lite or Perspective Premium benefit from an enhanced File Returns process.

- **Enhanced Communication:** Add comments to files being sent, providing essential context for the LA team and streamlining collaboration.
- **Optimised Rejection Workflow:** Easily identify rejected files, with clear visibility on reasons for rejection, simplifying resolution.
- **Flexibility in File Sharing:** Schools retain the ability to send standalone files, ensuring freedom and versatility in sharing data.

## Our Users' Thoughts

"It has saved so many manpower hours and made the audit trail so much better for us to track and check up on. It has changed our team for the better!"

## Coming Soon...

- File collection process enhanced further to include **automatic closing, deadline grace periods & validation of file extensions.**
- **Customisable File Tags and reasons for rejection.**

## Licensing & Upgrades



If you're not yet benefitting from Broadcast or Broadcast Plus, or you have any questions regarding the File Collections Module, we welcome you to contact us for further details.



Current Broadcast users (*who can only send files to schools*) are **invited to explore upgrading to Broadcast Plus** to take advantage of the **File Collections Module**.



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